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Congress of the United States
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Washington, D.C. 20515

October 10, 1967

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> TELEPHONE: CAPITOL 4-3128 EXT. 2771 ON 225-2771

The Honorable Elmer B. Staats Comptroller General of the United States Washington, D. C. 20548

Dear Mr. Staats:

I understand that, by letter dated October 3, 1967, the Director of Central Intelligence proposed for your approval, under the provisions of 44 U.S.C. 374(1964), a financial records retirement program.

It is my understanding that the proposed program for the systematic retirement of financial records will be administered in accordance with procedures applicable to Government agencies generally, and particularly as to identification of categories of documents and appropriate records retention periods.

Should you deem it appropriate to approve the retirement of records proposal of the Central Intelligence Agency, I would have no objection.

Sincerely,

Hary Melin